Trying to reduce the amount of carbon that you, your business and your stakeholders use, is an essential part of business planning for the future. Every little bit that we are able to do will help towards the climate emergency and it could also be said that businesses that do not prepare and build for the future world in all aspects, are in danger of not preparing at all.

This plan is aimed to help you to look at what you are currently doing, to consider what changes you can make and set some goal for when you will do them by.

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| **Plan Element** | **Current considerations** | **Plans to Improve** | **To be done by** | **Review** |
| **Energy Usage**  *Your suppliers, gathering data on your usage.* |  |  |  |  |
| **Travel**  *Commuting, logistics.* |  |  |  |  |
| **Waste**  *Reduction, prevention, reuse, recycling, recovery and disposal*. |  |  |  |  |
| **Online Storage**  *Website efficiency and data storage (cloud) all uses electricity as is becoming a huge issue.* |  |  |  |  |
| **Technology**  *Purchasing hardware, disposal of old hardware* |  |  |  |  |
| **Food and Drink**  *Looking at choice, reducing meat consumption, fairtrade, local, organic, seasonal, packaging.* |  |  |  |  |
| **Water**  *Improving efficiency, refits for water efficient systems.* |  |  |  |  |
| **Banking, pensions and finances.**  *Where do you invest? Are you inadvertently financing the arms trade?* |  |  |  |  |
| **Local Community**  *Do you have a sustainability policy in place?* |  |  |  |  |
| **Education**  *Are your team and stakeholders on board?* |  |  |  |  |
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