**Community**

**Rest Centre Signage Pack**

**Signage Pack**

**Directions on how to print/use these templates:**

1. **Print in A4**
2. **Print the contents page on white card and place in the top of the Jiffy bag or envelope**
3. **Use yellow card to print the signs on – this will assist anyone with sight loss**
4. **Ensure the letters are printed in bold black**
5. **Print X2 Toilet signs**
6. **Print X12 arrows which can be turned in any direction when used**
7. **The final blank card is a reminder to put in X8 blank cards which can be written on if additional function areas, no entry signs or arrows are required and is wipeable**
8. **Check all signs have printed properly and are in the centre of the page**
9. **Laminate and place in an envelope or jiffy bag that is big enough to hold them all**
10. **Put printed label on the outside of this with ‘Signage Pack’ written on it**
11. **Give one pack to each Rest Centre Manager or place with your grab bags.**

**Contents Page**

**In this ‘Signage Pack’ there should be the following signs:**

* **Toilets X2**
* **Pet Area**
* **Entrance Area**
* **Reception Area**
* **Registration/Deregistration**
* **First Aid**
* **Parking Area**
* **Refreshments**
* **Information Desk**
* **Housing**
* **Dormitories**
* **Arrows X12**
* **Disabled Parking**
* **Blank wipeable cards for additional signs e.g. no entry, arrows, non-essential function areas etc X8**

**TOILETS**

**PET AREA**

**ENTRANCE AREA**

**RECEPTION AREA**

**REGISTRATION/**

**DEREGISTRATION**

**FIRST AID**

**PARKING AREA**

**REFESHMENTS**

**INFORMATION DESK**

**HOUSING**

**DORMITORIES**

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**DISABLED PARKING**